

**Oak Grove PTA**  
Oak Grove Elementary  
22705 Sanborn  
Aliso Viejo, CA 92656  
949-360-9001



August 2023

Dear Parents:

Welcome Oak Grove families to the 2023-2024 school year. We are so excited to have your students back for another fantastic school year. The PTA has been hard at work planning events and activities that will enhance your child's educational experience. However, an effective and successful PTA relies on support and involvement from all families - it is vital. Your first opportunity to show support is to become a member of the Oak Grove PTA—it is JUST \$10. Another way to help is by donating to the PTA or asking your employer for matching funds.

Over the years, our PTA members have helped provide the below opportunities:

- \* K-5 Art Masters Program
- \* Classroom Materials and Activities
- \* Playground Activities and Equipment
- \* School Assemblies and Library Books
- \* Enrichment Events and Activities, such as Literacy and Red Ribbon Weeks

This year we will be hosting an exciting Fun Run fundraising event which will kick-off on October 3rd! Our goal is to raise \$50,000 by October 20, 2023. To achieve this goal, we are seeking a generous Jog-a-Thon sponsorship of at least \$100 per student. Imagine what we could do if each of us made a contribution - of any amount. It would have an enduring impact on our children's education. As the campaign launch date gets closer, more information will be provided via your child's take-home folder and through the Oak Grove PTA website at [ogpta.com](http://ogpta.com).

With your donations, we can ensure that our children have the best education possible. Whatever means you choose to support our school, please know that it is greatly appreciated by the entire Oak Grove family.

Please take a few moments to read through this welcome packet, complete the forms and return them by September 15 to your child's teacher or the front office.

We would like to thank you in advance for your support. If you have any questions, please do not hesitate to contact us. Have a wonderful school year and we look forward to seeing you soon.

Sincerely,

**Emily Cravens**  
Oak Grove PTA President

**Chelsey Bennett**  
Oak Grove PTA Executive Vice President



# Oak Grove Elementary PTA 2023-2024 Donation Form



Please complete the following information. You can write just ONE CHECK for everything or pay online at [ogpta.com](http://ogpta.com)!

Parent Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Student Name: \_\_\_\_\_ Teacher/Grade: \_\_\_\_\_

Student Name: \_\_\_\_\_ Teacher/Grade: \_\_\_\_\_

Student Name: \_\_\_\_\_ Teacher/Grade: \_\_\_\_\_

Student Name: \_\_\_\_\_ Teacher/Grade: \_\_\_\_\_

## PTA Memberships:

Number of Memberships at \$10 each: \_\_\_\_\_ Total: \_\_\_\_\_

## PTA Donation:

This fundraiser supports all PTA programs including assemblies, playground equipment, grade level funds, parent education, family fun nights, legislative activities, art programs, and other virtual events.

Donation Amount: \_\_\_\_\_ \$50 \_\_\_\_\_ \$100 \_\_\_\_\_ \$150 Other \_\_\_\_\_ Total: \_\_\_\_\_

## Celebration Books:

Please complete the attached Celebration Book Form for each book purchased and indicated date of birthday and dedication message.

Number of Celebration Books at \$20 each: \_\_\_\_\_ Total: \_\_\_\_\_

Payment to Oak Grove PTA: \_\_\_\_\_ Total Amount Enclosed: \$ \_\_\_\_\_

Make your donation online at <https://oakgrovepta.myschoolcentral.com> or ...

### METHOD OF PAYMENT:

CHECK Amount Attached: \$ \_\_\_\_\_ Chk # \_\_\_\_\_ Make check payable to OAK GROVE PTA. *Returned checks will incur a fee.*

CASH Amount Attached: \$ \_\_\_\_\_

VISA  MASTERCARD  DISC CARD  AMEX Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CVC/CVV: \_\_\_\_\_

Total Amount Charged to Credit Card: \$ \_\_\_\_\_ Signature: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Please fill out the bottom of this form for your donation. THIS IS YOUR TAX RECEIPT. KEEP FOR YOUR RECORDS.**

CUT HERE

### TAX DEDUCTIBLE DONATION RECEIPT

ORGANIZATION: OAK GROVE PTA TAX ID #: 93-1214345 DATE DONATED: \_\_\_\_/\_\_\_\_/2021

AMOUNT DONATED: \$ \_\_\_\_\_ Donor's Name/Address \_\_\_\_\_



# Celebration Book Club



Celebration Book Club is a unique way to fill our shelves and commemorate a special event.

## CELEBRATE

- \* Birthdays \* Academic Achievement \* Sport Success \* Musical Accomplishment \*
- \* Teacher Appreciation \* Graduation from 5<sup>th</sup> Grade \* Just Because...

When you purchase a Celebration Book, **you are donating a book in your child's name for our library**. A dedication sticker will go inside that book with your child's name on it with a special message from you. Your child will be recognized at a Friday Flag Assembly during the month of their thoughtful donation. A picture of your child and their book will be hung in the library for all to see.

**Donation Amount: \$20**

### Here is how it works:

- Step 1: Complete the order form below.
- Step 2: Attach cash or a check payable to Oak Grove PTA. **(Returned Checks Will Incur a Fee.)**
- Step 3: Turn in the completed form to your child's teacher.

If you have any questions please contact Celebration Book Club Chairperson,  
Emily Cravens at [DCravens@aol.com](mailto:DCravens@aol.com).

### Celebration Book Order Form

Student's name \_\_\_\_\_ Teacher/Grade \_\_\_\_\_

Parent's name \_\_\_\_\_

E-mail \_\_\_\_\_ Phone number \_\_\_\_\_

Occasion for Celebration (if for a birthday, please indicate date) \_\_\_\_\_

\_\_\_\_\_ I understand that an age appropriate book will be donated in my child's name without me picking it out.

\_\_\_\_\_ I would like to see the choices of the books. Please email me to see the choices.

\*Dedication message to your child for the sticker inside the book.

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Payment Type: cash \$ \_\_\_\_\_ or check # \_\_\_\_\_

# PHOTO USAGE FORM

Oak Grove PTA would like your permission to include your child's picture in the 2023-2024 yearbook, PTA brochure, in an on-site PTA video, PTA email newsletter, Oak Grove PTA Facebook and Instagram page and also on our school website.

Please note, only the yearbook will have your child's name accompanied with their photo.

Please fill out, sign, and return this form to Oak Grove Elementary by September 15, 2023.

Thanks for your help with this!

Student Name: \_\_\_\_\_ Teacher Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Student Name: \_\_\_\_\_ Teacher Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Student Name: \_\_\_\_\_ Teacher Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Student Name: \_\_\_\_\_ Teacher Name: \_\_\_\_\_ Grade: \_\_\_\_\_

MY CHILD'S PHOTOGRAPH & NAME MAY APPEAR IN:	YES	NO
The 2023-2024 yearbook, with their name	<input type="checkbox"/>	<input type="checkbox"/>

MY CHILD'S PHOTOGRAPH MAY APPEAR IN:	YES	NO
The PTA video, shown on-site only	<input type="checkbox"/>	<input type="checkbox"/>
The PTA and/or school website	<input type="checkbox"/>	<input type="checkbox"/>
The PTA Brochure	<input type="checkbox"/>	<input type="checkbox"/>
The Oak Grove PTA Facebook page	<input type="checkbox"/>	<input type="checkbox"/>
The Oak Grove Instagram page	<input type="checkbox"/>	<input type="checkbox"/>
The PTA email newsletter, PTA members only	<input type="checkbox"/>	<input type="checkbox"/>

Parent Name: \_\_\_\_\_

Parent email: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# PTA Participation Waiver

**Oak Grove PTA plans many exciting events throughout the school year. Please complete the form below if you would like your child to be able to participate in any PTA sponsored activities, including, but not limited to activities that are virtual, on the playground, assemblies, Red Ribbon Week and Literacy Week activities, All-Star Bash (Carnival), Halloween Dance, etc. This form is due by Friday, September 15, 2023 to Oak Grove Elementary, as our events begin right away! A form needs to be completed for each student. Thank you for your help!**

**The Oak Grove PTA**

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## PARENT'S APPROVAL AND STUDENT WAIVER

\_\_\_\_\_ has my (our)

Name(s) of Minor(s)

permission to participate in all PTA sponsored events for the school year 2023 - 2024. The undersigned parent or guardian assumes all risks in connection with the student's participation in any and all of the PTA sponsored activities. I (we) hereby release and discharge the California State PTA, all PTA officers, employees and agents from all liability, claims or demands for any damage, loss or injury to the student, the student's property, or parent's property in connection with participation in these activities, unless caused by the negligence of the PTA.

I do hereby certify that to the best of my (our) knowledge and belief said minor is in good health. In case of illness or accident, permission is granted for emergency treatment to be administered. It is further understood and agreed that the undersigned will assume full responsibility for any such action, including payment of costs.

I (we) hereby advise that the above named minor(s) has had the following allergies, medicine reactions or unusual physical condition which should be made known to a treating physician or which could limit participation (If none, please write none.):

\_\_\_\_\_

1.

\_\_\_\_\_  
Signature/ Date

\_\_\_\_\_  
Print Name

(\_\_\_\_\_) \_\_\_\_\_  
Phone

Phone

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

2.

\_\_\_\_\_  
Signature/ Date

\_\_\_\_\_  
Print Name

(\_\_\_\_\_) \_\_\_\_\_  
Phone

Phone

# Oak Grove PTA 2023-2024

## Volunteer Opportunities

We can't do it without you! Our Oak Grove volunteers help make our programs successful. If you would like to participate, please print clearly and provide an accurate email address and phone number so we can reach out to you for volunteer opportunities. Please return the completed form in your child's All-Star folder or to the front office. **Please note that you need to be cleared as a Tier 1 volunteer before you can begin volunteering at school.**

### Would you like to join one of the following committees?

- Reflections Art Contest Help organize and display art entries. (August-September)
- Red Ribbon Week — Help plan and supervise fun, healthy activities during lunch recess. (Oct)
- Assemblies — Help set up assemblies. (Periodic)
- Book Fair — Set up and/or help cashier the September and March Scholastic Book Fair
- Family Fun Nights Help coordinate, plan and implement one or all of the family nights planned by the PTA: Halloween Dance, Bingo, Holiday Sing-along. (Periodic)
- Hospitality — Set up and help host teacher luncheons, career day and assemblies. (Periodic)
- Literacy Week — Plan and implement activities that encourage reading (February/March)
- Jog-a-Thon (Fall Fundraiser)
- Running Club (February-May)
- All Star Bash — Assist the team of volunteers to plan, find sponsors and facilitate the All-Star Bash. (January-April)
- Yearbook—help taking pictures, designing yearbook, and editing yearbook (All year)
- Things that can be done at home
- Keep me updated. I can't commit to anything but let me know when there are opportunities to help.

Your name: \_\_\_\_\_

Email: \_\_\_\_\_

Contact number: \_\_\_\_\_

CUSD approved volunteer:  Yes  No

### **Volunteers (Tier I)**

#### Steps to becoming a Tier I volunteer

1. Download, complete, and print a [Request for Livescan](#) form.
2. Take two (2) copies of the Request for Livescan form to any DOJ-approved Livescan company with photo I.D. and payment (see forms of payment below).
3. Individuals wanting to be a Volunteer (Tier I) must follow the CUSD [process for Volunteers](#) and complete the [Request to Volunteer \(Tier I\) Form](#)

#### Requirements of Tier I Volunteers:

- Fingerprint Clearance.
- Wear a site issued identification badge whenever you volunteer.
- Acknowledgement of [Volunteer Handbook](#).
- Sign-in at the front office when volunteering at a school site.

## **2023-2024 Oak Grove PTA Calendar**

August 31	PTA Membership Kick Off (Runs August 31-September 29)
August 31	Ice Cream Social (12:50-2:00pm on blacktop behind the school)
August 31-Sept. 29	Spirit Wear Sales
September 1	PTA Membership Event (7:45am Flag Assembly on the blacktop)
September 4	No School—Labor Day
September 6	Chick-Fil-A Restaurant Night (4:00- 8:00 pm)
September 8	Recognition of Summer Readers Participants (during 7:45 am Flag Assembly)
September 11	Patriot’s Day Assembly (7:45 am Flag Assembly on the blacktop)
September 13	Picture Day
September 13	Book Fair Set Up (8:00 am Library)
September 14-22	Book Fair
September 14	Back-to-School Night / PTA Association Meeting (5:00pm)
September 19	Donuts with Grownups (7:15 am Library)
September 19	PTA Executive Meeting (12:30pm)
September 22	Reflections Art Contest Entries Due
September 29	PTA Membership Event (7:45 am Flag Assembly)
October 3	Fun Run Kick Off Assembly
October 4	Walk to School Day
October 4	Room Parent Meeting (12:30pm)
October 6	Reflection Art Contest Winners Announced (7:45am during Flag Assembly)
October 11	Imagination Machine Assembly
October 11	Sgt. Pepperoni Restaurant Night (4:00-8:00 pm)
October 17	PTA Executive Meeting (12:30pm)
October 20	2 <sup>nd</sup> Annual Fun Run
October 23-27	Red Ribbon Week
October 26	Halloween Dance / PTA Association Meeting (5:30-7:00pm on black top)
October 31	Minimum Day for Teacher Conferences (Dismissal 12:15 grades 1-5; 12:05 Kindergarten)
October 31	Spooktacular Halloween Parade (7:45 am Blacktop)
October 31	Walk Through California (4 <sup>th</sup> grade class)
November 1	No School—Teacher Conferences
November 2-3 & 6	Minimum Days for Teacher Conferences (Dismissal 12:15 grades 1-5; 12:05 Kindergarten)

November 10	No School—Veterans Day
November 13-17	Kindness Week
November 13-15	Art Masters
November 14	PTA Executive Meeting (12:30pm)
November 20-24	No School—Thanksgiving Recess
<b>November TBD</b>	<b>McTeacher Night</b>
December 4-6	Art Masters
December 6	Raising Cane's Restaurant Night
<b>December 7 or 14</b>	<b>Holiday Sing Along / PTA Association Meeting (5:30-7:00pm Hall of Fame)</b>
December 12	PTA Executive Meeting (12:00pm)
December 22- Jan. 7	No School—Winter Recess
January 15	No School—Martin Luther King Day
January 16	PTA Executive Meeting (12:30pm)
January 18	Yearbook Cover Contest Begins
January 24	Tiles for Technology Night (5:30-7:00 Hall of Fame/ PTA Association Meeting (5:30 Hall of Fame)
January 25	Tiles for Technology (1:00-2:30 outside on the Cafeteria Tables)
January 25	Career Dress Up Day
January 26	Career Day
January 29-31	Art Masters
<b>January TBD</b>	<b>Restaurant Night</b>
February 5	Running Club Begins
February 5	Walk Through California (2 Fourth Grade Classes)
February 9	Yearbook Cover Contest Ends
February 14	Jump Rope for Heart
February 14	Walk Through the American Revolution (2 5 <sup>th</sup> Grade Classes)
February 16	No School—Lincoln Day
February 19	No School—Washington Day
February 20	PTA Executive Meeting (12:30pm)
February 20-22	Yearbook Cover Contest Voting
February 20-23	Minimum Days for Teacher Conferences (Dismissal 12:15 grades 1-5; 12:05 Kindergarten)
February 23	Yearbook Cover Contest Winner Announced (7:45am during Flag Assembly)
February 26-March 1	Teacher Appreciation Week
February 29	Teacher Appreciation Luncheon (1:00pm Hall of Fame)



February 29	STEM Family Event / PTA Association Meeting (5:30-7:00pm Hall of Fame)
<b>February TBD</b>	<b>Restaurant Night</b>
March 4-8	Literacy Week
March 6	Imagination Machine Assembly
March 11-13	Art Masters
March 19	PTA Executive Meeting (12:30pm)
March 20	Book Fair Set Up (8:00 am Library)
March 21-29	Book Fair
March 21	Open House / PTA Association Meeting (5:00pm)
March 26	Donuts with Grownups (7:15 am Library)
March 28	Walk Through the American Revolution (2 5 <sup>th</sup> Grade Classes)
<b>March TBD</b>	<b>Restaurant Night</b>
April 1-5	No School—Spring Break
April 15-17	Art Masters
April 16	PTA Executive Board Meeting (12:30pm)
April 17-19	Science Camp
April 25	Bike Rodeo / PTA Association Meeting (1:00-2:00pm Blacktop Behind School)
<b>April TBD</b>	<b>Restaurant Night</b>
May 10	All Star Bash
May 21-22	Fire Sale
May 14	PTA Executive Meeting (12:30pm)
May 25	Bingo / PTA Association Meeting (12:50-2:00pm Hall of Fame)
May 22	No School-Memorial Day
May 30	Last Day of School



# Oak Grove Elementary Spirit Wear 2023

Please contact Kimia Taheri at [kimia4@gmail.com](mailto:kimia4@gmail.com) if you have questions.

You can now purchase your items online in 3 easy steps:

1. Scan the QR code or go online to <https://oakgrovespiritwear2023.itemorder.com/>
2. Choose your items and add them to your cart
3. Securely checkout with your credit card

Online Store Deadline: Thursday September 28th, 2023 (11:59pm PDT)

<b>District Youth Perfect Tri Tee</b>  \$25.00	<b>District Youth Perfect Tri Tee</b>  \$25.00	<b>District Made Mens Perfect Tri Crew Tee</b>  \$25.00	<b>District Made Mens Perfect Tri Crew Tee</b>  \$25.00	<b>District Girls Perfect Tri Tee GLITTER</b>  \$26.00	<b>District Girls Perfect Tri Tee GLITTER</b>  \$26.00
<b>District Made Ladies Perfect Tri ® Crew Tee GLITTER</b>  \$26.00	<b>District Made Ladies Perfect Tri ® Crew Tee GLITTER</b>  \$26.00	<b>District Womens Perfect Tri V-Neck Tee GLITTER</b>  \$26.00	<b>District Youth V.I.T. Fleece Hoodie</b>  \$35.00	<b>District V.I.T. Fleece Hoodie</b>  \$35.00	<b>District V.I.T. Fleece Crew</b>  \$35.00
<b>District V.I.T. Fleece Crew</b>  \$35.00	<b>Port &amp; Company Essential Fleece Full-Zip Hooded Sweatshirt</b>  \$45.00	<b>Port &amp; Company Youth Core Fleece Full-Zip Hooded Sweatshirt</b>  \$45.00	<b>Yupoong Adult Retro Trucker Cap</b>  \$25.00		

powered by  ORDERMYGEAR

Questions?  
Kelly Smith  
9493390798  
[kelly@theperfectimpression.com](mailto:kelly@theperfectimpression.com)

# I Scream, You Scream, We ALL Scream for Ice Cream



Please join us on Thursday, August 31st  
for FREE ice cream (or popsicle)  
for the entire family.

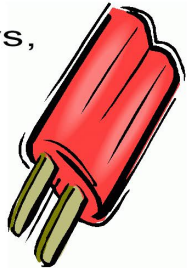
**What:** Ice Cream Social / PTA Association Meeting

**When:** Thursday, August 31st

**Time:** 12:40-2:00 for Grades K-5 (on the blacktop)

Parents will have an opportunity to speak with PTA members,  
turn in PTA paperwork, and socialize as their  
children enjoy a cool treat and have fun on the big toy.

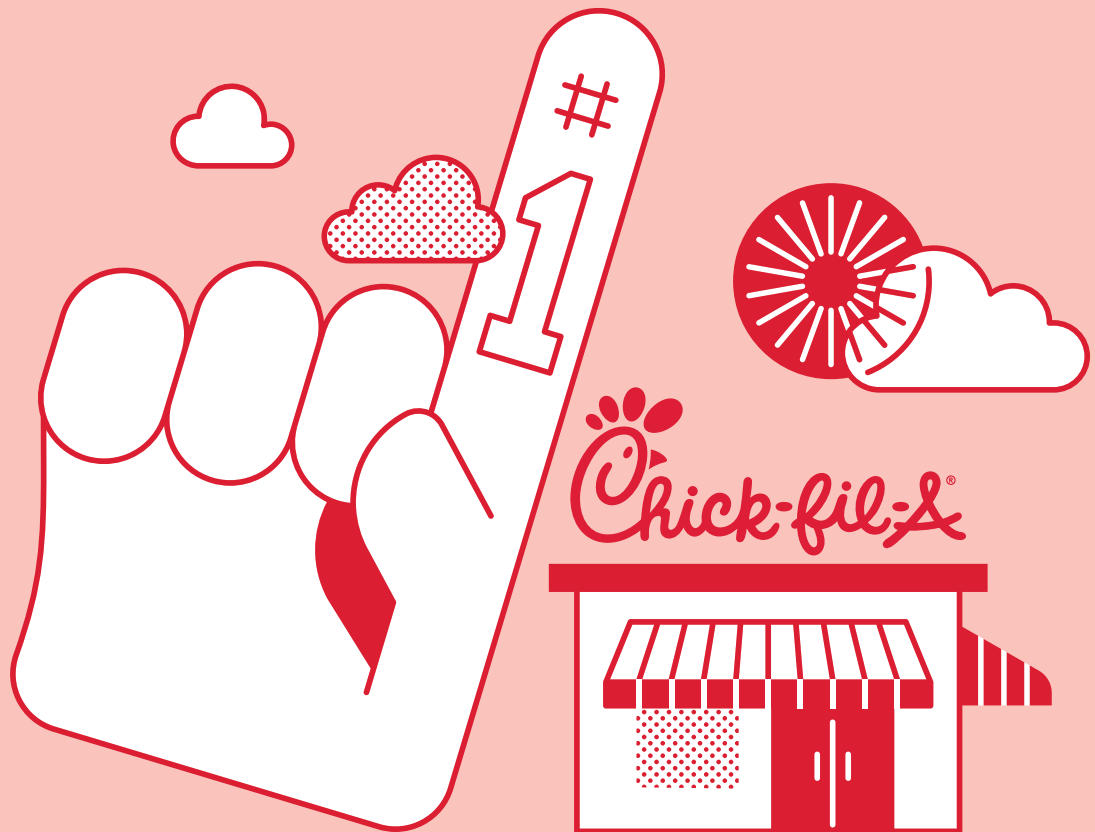
We look forward to seeing all our  
Oak Grove friends on Thursday!



# Spirit Night

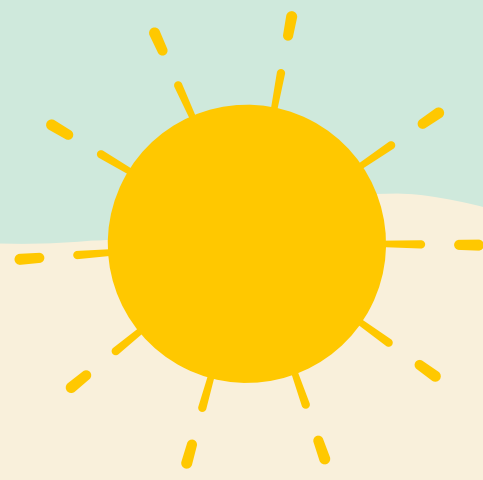
Wednesday, September 6th, 2023  
4 pm-8 pm

Join us for food and fun. Come show support for Oak Grove Elementary, and 20% of the proceeds will be donated accordingly.  
Dine-In, Carry-out, and Drive-Thru only



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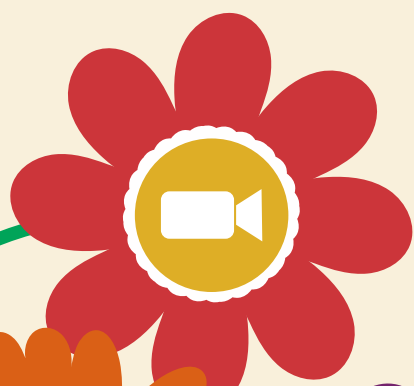
Not printed at CUSD expense



# I am Hopeful Because...

2023-2024  
**CALL FOR ENTRIES!**

Explore the arts and express yourself!



Learn more and get involved!  
[PTA.org/Reflections](https://pta.org/reflections)

**Deadline for Entries:**

**For Details:**